

## **EMERY PACE ARCHER :: CREATIVE MUSIC LESSONS**

Studio Policies and Information 2020-2021

### **CONTACT**

Emery Pace (EP) Archer: phone (303) 726-1809 address: PO Box 535, Conifer, CO 80433  
email: EP@EPArcher.com website: <http://EPArcher.com>

### **MISSION STATEMENT**

Emery's music lessons empower unique individuals to express themselves in authentic and passionate ways through music, composition, listening, and all mediums of musical art. We strive to find powerful and soul driven ways to connect the individual to their deepest selves and act an accomplice in their soul's search for meaning, expression and clarity through music. Through healthy and facilitating technique, music theory, ear-training, elemental music, skills and tools, dedicated practice, expression and creation the passionate individual can become a whole musician, not just a music student.

### **TEACHING METHODS**

Emery has over 22 years experience teaching music. In addition to her private students, she is employed at the University of Denver's as an adjunct professor at the Lamont school of music, and by the Colorado Symphony as a Teaching Artist and Ensemble member for the Very Young Composers (VYC) Program. She has been trained in Rolland technique and pedagogy for strings by Jennifer John, Margaret Berg and Frank Spinosa. She has a Bachelor of Arts in Music from ASU, magna cum laude and a Master's Degree in Jazz Performance and Pedagogy from CU Boulder, summa cum laude, where she studied with Chip Stephens and Brad Goode. She has been trained in the Forte Method Piano curriculum by Mary Reinker and has completed Orff Schuelwerk training for ages 2-12, Brain Gym, The Minds of Boys, Love and Logic, Children with Challenging Behaviors. She believes in educational awareness of the whole person on all levels in combination with plan for individualized learning that best facilitates the student's success in their selected goals and passions.

### **LOCATIONS**

Virtual ZOOM & FaceTime Private Lessons, Group Lessons and Coaching sessions available during COVID-19. Colorado Safer at home recommendations, social distancing and PPE will be required for all in-person lessons. Contact EP for more details.

### **REGISTRATION**

Return your 2020-2021 application with agreement signatures to Emery Archer, ASAP. Space is limited, and applications are accepted on a rolling basis. Please include your tuition payment for your first month to hold your spot. Venmo, Paypal or Square accepted to EP Archer. Tuition is non-refundable.

### **TUITION**

Contract Returning Student Discounted In Home Mountain Rates (Conifer/Bailey/Evergreen):

\$35/30 minutes, \$50/45 minutes, and \$70/60 minutes. 4 week Monthly rate is \$140 for 30 minutes, \$200 for 45 minutes, and \$280 for 60 minutes. 2 hours minimum per month, 3 months minimum contract.

A la carte Rates: \$100 for the first hour, \$50 each additional hour. (One hour minimum)

A la carte lessons are scheduled at least 24 hours in advance and paid for in advance when scheduled through square or venmo. You can schedule a rehearsal, performance demonstration, open mic hosting, music party, group class or anything you choose according to availability.

#### PAYMENT

All payments are now billed automatically through Square, which you need to register for with a credit or debit card and costs a \$5 processing fee per student to your total each month. You will be billed the last week of the month for the next month in advance. If you wish to discontinue, a 30 day notice is required to stop billing. You should receive an email receipt each month for your charges. Please contact Emery with any questions.

#### LATE FEES

Unless special arrangements are made personally with Emery well in advance, Declined cards or Late Payments received after the 1st of the month incur a late fee of \$25. If you need to adjust your due date please speak with us and we will accommodate you whenever possible. Otherwise please pay on time.

#### TEACHER ABSENCES

In the event of an instructor absence, we will try to notify you in advance as much as possible, and credit you in full for the lesson missed. Although we try to avoid it, there may be times a last minute cancellation may come up. Please let us know the best way to get a hold of you. Usually a text is sent first, if not responded to, a phone call is made.

#### STUDENT ABSENCES

During the school year, we realize student absences may occur for sickness, traffic, weather, scheduling conflicts or personal reasons. Please give us as much notice as you can so that we can plan accordingly. Except for emergencies, no credits or makeup lessons will be available. The tuition you pay is for the teacher to be available at your lesson time each week, not for a guaranteed lesson at any time.

#### MAKEUPS/CREDITS

In extremely extenuating circumstances, such as a car accident or death in the family, a make up lesson may be given for an absence. If a make up is not possible, the student will be credited. This is at the sole discretion of the instructor.

#### CONTRACT

Your contract for lessons is month to month. At any time, should you decide to pursue music elsewhere you are free to do so. Please provide us with 30 days notice, and make sure your account is paid in full for your last month. During the school year we ask for a commitment of one semester at a time, to ensure consistency for the student and teacher whenever possible.

# Creative Music with Emery Pace Archer 2020-2021

APPLICATION AND AGREEMENT (PLEASE PRINT NEATLY in dark ink, or type)

Student's Full Name: \_\_\_\_\_ Nickname \_\_\_\_\_ Birthdate \_\_\_\_\_

Parent #1 Name \_\_\_\_\_ Parent#2 Name \_\_\_\_\_

Parent #1 phone \_\_\_\_\_ Parent#2 Phone \_\_\_\_\_

Parent #1 Email \_\_\_\_\_ Parent #2 Email \_\_\_\_\_

Please list other extracurricular activities you will be attending (include days and times):

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What do you want to learn this semester during private lessons? Be specific.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What are your musical goals for this year?

1. \_\_\_\_\_

2. \_\_\_\_\_

Write any long term musical goals you have for the future.

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Do you like to sing? \_\_\_\_\_ How often do you sing? \_\_\_\_\_



# Authorization for Reoccurring Credit Card Use

PRINT AND COMPLETE THIS AUTHORIZATION AND RETURN.

All information will remain confidential

Name on Card: \_\_\_\_\_

Student's Name \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Discover

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Identification Number: \_\_\_\_\_ (last 3 digits located on the back of the credit card)

Amount to Charge each month: \$ \_\_\_\_\_ (USD)

I authorize EP Archer to charge the amount listed above each month to the credit card provided herein until I cancel my agreement in writing. I agree to pay for this purchase in accordance with the issuing bank cardholder agreement. I understand a \$5 fee applies.

Cardholder - Please Sign and Date

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return the completed and signed form to the following: EP@EPArcher.com

Emery Pace Archer, PO Box 535 Conifer, CO 80433 tel. (303) 726-1809